IEA suggested procedure for setting up a certification system

A certification system aims, by means of a peer review, to evaluate the professional training and experience of a person doing work in the field of ergonomics who wishes to get national or regional recognition as a professional ergonomist.

1. National society decides to start certification of

- Is there a regional society that can be joined?
  - Yes
    - Contact regional society for assistance
  - No
    - 2. Decide on first board members

- 3. Design application form

- Independent assessment of first board members obtained
  - Yes
    - 4. First board members assess each other using application form
      - Are changes necessary?
        - Yes
          - Write up procedure to follow for new candidates (and for renewing certification)
          - Establish appeals board
          - 5. Invite other leading ergonomists to get certified
        - No
          - Contact IEA Certification subcommittee

- No
  - 2. Decide on first board members

- Agree on criteria for certification (education/experience/exams)

- No
  - Contact regional society for assistance